



Board Meeting Minutes September 8, 2013

Call to Order / Welcome

Meeting was opened by Chair Debbie Clary with a quorum present. Dr. Carolyn Jackson, Betsy Harnage, Wes Westmoreland were present.

Approval of Minutes July 14th Board Meeting Minutes- *Dr. Jackson made a motion to approve the minutes as presented. Wes Westmoreland seconded the motion with unanimous approval by the board.*

Public Comments – *No Public Comments were offered*

Reports from Committees

Legal — *Debbie Clary / Brandon Jaynes -- The minutes from the April Board of Directors meeting were amended to show the vote to approve the by-law changes made in April. The by-law change was to the parent liaison board member to serve a term of one year in order to allow more parents to have the opportunity to serve on the Board. Wes Westmoreland made the motion to reflect in the September minutes that the vote was taken on this item during the April meeting. Betsy Harnage seconded the motion, which was unanimously passed by the Board.*

Lottery-Enrollment Report – *Betsy Harnage—Report shows that request are being made as to when parents can enroll their child for the 2014-2015 year. The recommendation to the Board is not to begin enrollment prior to January 3, 2014 and no later than March 14, 2014. A commitment letter will be sent to current parents on January 3 and open enrollment would begin immediately. PCA will fill student openings first from sibling applications (lottery if needed) and the remainder of openings will be determined and a lottery will be held if necessary. PCA will be adding 7th grade in 2014.*

Facility Report—*Wes Westmoreland—Reported that work is progressing with Patterson Design Group on the new facility. Mr. Patterson will be meeting with Dr.*

Robertson and a group of senior teachers to review the new school plans and take suggestions for revisions and additions.

Finance/Budget – *Debbie Clary-Acadia's Jennifer McCluney presented budget procedures for PCA to the Board. Jennifer explained the current status of receipts from the State funds and local Cleveland County funds. The total of the first state allotment is \$534,917.00. There is currently \$255,509.36 of those state funds available to meet budget and the next allotment will be made in mid to late October. The County funds from Cleveland County were received for a total of \$29,124.56. It was suggested to have a \$200.00 petty cash fund. A \$3,000 adjustment was made to fund the Teacher's State Retirement System. The Budget amendments were approved unanimously by a motion from Wes Westmoreland and a second from Dr. Carolyn Jackson.*

Curriculum Report – *Dr. Carolyn Jackson / Dr. Stephen Grinton-- A complete IB Candidate report will be presented at the October or November Board meeting.*

Headmaster Report — *Dr. Danielle Robertson-The update to the Board shows daily enrollment at maximum of 308 students. The traffic plan has developed well with few problems. There is a request from Dr. Robertson to pave an additional sidewalk along the car loading and unloading zone to add additional safety. Wes Westmoreland is to monitor the addition of the sidewalk. The report also included the recommendation of the new criminal background check policy. Charter School laws were changed from mandatory state wide to reflect that of the district. Pinnacle will follow the Cleveland County Schools criminal background policy, which in summation is to conduct a criminal background check of applicants. Report and recommendations were approved unanimous vote by a motion of Betsy Harnage and second by Dr. Carolyn Jackson.*

New Business — *USDA Loan Process: Debbie Clary -- The loan application to USDA will be completed and submitted to Marvin Hutchison by mid September. New developments include the Soil Scientist report that shows an active stream on the property and another intermittent water. In the process of the application, we will add a public hearing for any concerns. The plan for the building location has never been near the water region.*

Board Training — *Dr. Carolyn Jackson—The Board should be responsible to*
1. Students 2. Parents 3. Community 4. State of NC 5. Federal Government

Old Business – *Debbie Clary reminded the board that the NC Alliance for Public Charter Schools has posted the new laws that went into effect on August 1, 2014 and ask that each board member review the new laws.*

PCA Education Foundation — *Betsy Harnage -- Our Technology Benefit was a great success. Our Board voted on the of purchasing an additional 25 Chrome Book Computers, Kart required for storage/charging, including required management console charge per computer and an additional four desktop computers with the agreement from Dr. Robertson to help her curriculum and technology plans.*

Core Knowledge Book Fundraiser at Dr. Cahill's will be Sept 28th. We need to help sell tickets. Be sure to take invitations and mail to your personal friends. This is going to be a Gatsby Night! Thank you, Dr. Cahill for offering to do this event.

We voted and approved the following positions for the Foundation Board:

Chair – Betsy Harnage

Vice Chair – Vickie Spangler

Secretary – Cheryl Parker

Treasurer – Sen. Debbie Clary

International Baccalaureate Fundraising Chair – Dr. Stephen Grinton

Adjourn –*Motion to adjourn passed unanimously -was made by Betsy Harnage and seconded by Dr. Carolyn Jackson.*